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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>1 December 2022</b>
<b>Report By:</b>	<b>Head of Legal &amp; Democratic Services</b>	<b>Report No:</b>	<b>LS/105/22/CM</b>
<b>Contact Officer:</b>	<b>Colin MacDonald</b>	<b>Contact No:</b>	<b>01475 712113</b>
<b>Subject:</b>	<b>Council Timetable Changes</b>		

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## **1.0 PURPOSE AND SUMMARY**

1.1  For Decision  For Information/Noting

1.2 This report seeks the Council's agreement (a) to move the scheduled meeting of the Planning Board from 3pm on Wednesday 4 January 2023 to 1pm on Monday 9 January 2023 and (b) set a time and date for a special meeting of the Inverclyde Council in December in order to consider proposals relating to the 2023/25 Budget.

### **Planning Board**

- 1.3 The current cycle of meetings was agreed by Elected Members at the statutory meeting of the Council which took place on 19 May 2022. A meeting of the Planning Board is scheduled to take place on 4 January 2023, with the relevant agenda papers due to be published on 20 December 2022.
- 1.4 In January 2022, Elected Members on the Planning Board expressed concerns that there was insufficient time to read and consider the agenda papers for that meeting due to the publication of these papers being so close to the Christmas break.
- 1.5 The proximity of the publication date to Christmas also created difficulties for officers in ensuring that Elected Members received hard copies of the agenda papers.
- 1.6 It is anticipated that a meeting of the Local Review Body (LRB) will be held in January 2023, with the seven Members of the Planning Board who sit on the LRB also receiving agenda papers for this meeting. A suitable date for the Local Review Body will be arranged in conjunction with the Chair and the relevant Elected Members.
- 1.7 Therefore, in order to give Elected Members additional time in which to consider the agenda papers for the January 2023 Planning Board, and to assist officers in issuing hard copies of the agenda papers, it is being proposed to delay the meeting of the Planning Board.

### **Inverclyde Council**

- 1.8 At the meeting of the Policy & Resources Committee on 15 November 2022, Elected Members were provided with an update on the 2023/25 Revenue Budget in anticipation of the Draft Local Government Budget Settlement for 2023/24, which the Scottish Government has advised is

intended to be announced on 15 December 2022. In addition, the Policy & Resources Committee had previously agreed the need to approve £4.0million in savings prior to Christmas 2022.

- 1.9 It is, therefore, being proposed that a special meeting of the Inverclyde Council take place at 4pm on Thursday 15 December 2022 to consider savings and other proposals related to the 2023/25 Revenue Budget.

## **2.0 RECOMMENDATIONS**

- 2.1 That the Council agrees to reschedule the January meeting of the Planning Board to Monday 9 January 2023 at 1pm.
- 2.2 That the Council agrees to hold a special meeting of the Inverclyde Council on Thursday 15 December 2022 at 4pm and that officers will liaise with the Provost to finalise arrangements.

**Iain Strachan**  
**Head of Legal & Democratic Services**

### 3.0 IMPLICATIONS

3.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO	N/A
Financial			X
Legal/Risk			X
Human Resources			X
Strategic (LOIP/Corporate Plan)			X
Equalities & Fairer Scotland Duty			X
Children & Young People's Rights & Wellbeing			X
Environmental & Sustainability			X
Data Protection			X

### 3.2 Finance

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

### 3.3 Legal/Risk

N/A

### 3.4 Human Resources

N/A

### 3.5 Strategic

N/A

### 4.0 CONSULTATION

4.1 None.

### 5.0 BACKGROUND PAPERS

5.1 None.